



## Partnerships and procurement

### Policy name

Partnerships and Procurement

### References

1	Policy number	
2	Date ratified	
3	Date of review	
4	Reference to evidence guidelines	
5	Responsibility	
6	Relevance	

### Policy statement: direction and intended end result

THC ensures that work on its assets is carried out to a high standard and with good value for money by qualified professionals. This applies to work at all levels of scale and value from minor maintenance tasks to housing development. THC uses procurement processes which seek to ensure quality and value for money as appropriate for each type of work. These procurement strategies are based around:

- Seeking competitive pricing for maintenance and development work
- Seeking to take advantage of economies of scale where possible by setting up preferred supplier arrangements across the property portfolio
- Implementing a quality management system to ensure tradespeople and professionals are appropriately qualified and licensed and that work is carried out to a high standard
- Setting in place appropriate partnership arrangements where these help deliver the goals of the organisation.

(When doing development work THC will consider entering into partnership arrangements where this can further its aims. These partnerships could be with private developers, with other community agencies or with government bodies. Such partnership arrangements will be governed by appropriate contractual and financial arrangements and be subject to appropriate independent legal and financial review).

### Procedures: examples

Procedures to implement this policy would include:

1. A procedure for engaging tradespeople which would include seeking quotes for work, letting work and inspecting and certifying work.
2. A procedure of establishing preferred supplier arrangements including a process for inviting potential suppliers, establishing and maintaining a register of suppliers, setting prices within a preferred supplier arrangement, checking the work of preferred suppliers and ensuring quality is maintained over time, adding and removing suppliers from the list and ensuring documentation of licenses and insurance details is up to date.
3. A procedure for ensuring the quality of maintenance work.
4. A procedure and framework for establishing development partnerships including principles of partnering, process for seeking appropriate partners, process for seeking independent advice (legal, financial etc) partnership arrangements and contracts, and processes for resolving conflicts and exiting partnership arrangements.

