



Roles and responsibilities of governing body members

Policy name

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References

| | | |
|---|---|--|
| 1 | Policy number | |
| 2 | Date ratified | |
| 3 | Date of review | |
| 4 | Reference to evidence guidelines | |
| 5 | Responsibility | |
| 6 | Links / cross reference to other policies | |

Policy statement: direction and intended end result

THC will document clear position descriptions for all governing body members to support excellence in recruitment, selection and induction of a skills based board.

Procedures: examples

1. THC will develop and maintain role descriptions for the following positions:
 - a. Chair
 - b. Vice chair
 - c. Treasurer
 - d. Secretary
 - e. Sub-committee chairs
 - f. General members/directors
2. THC will utilise these role descriptions based on legal requirements to induct and train governing body members and to review performance of the governing body.

Example evidence sources

Links to relevant resources

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| CHFA has links to the National Federation of Community Housing resources outlining in detail sample statements of board roles and responsibilities and a sample directors' duty statement. | Good Governance Guide 1 - Sample Statement of Board Roles and Responsibilities Good Governance Guide 1 - Sample Directors Duty Statement |
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